Applying for a Social Security Card

F-1 students can only apply for a Social Security Number if they have a graduate assistantship, fel
have on-campus employment with the University.

To apply for a Social Security Number, students must be registered full

Students will need to bring the following documents to the Social Security Office to apply for a S
Number:

- x Valid passport
- x Valid I-20
- x Most recent I-94 (Visit https://i94.cbp.dhs.gov/I94/#/ to download your I-94)
- x Pictured document that is over one year old, such as a passport or birth certificate
- x Letter of employment from your employer (Please refer to the backside of this page for a template of the letter)

New F1 students must wait 48 hours (2 days) from the date of registration before applying for a
Social Security Number. This is to allow the Social Security Office to verify your F1 status in their
immigration database.

After applying, Social Security Cards will be issued in approximately 2 weeks. On the date a studen
a Social Security Number, the Social Security Office will issue an application confirmation letter. Gradua
students can bring this letter to their supervisor, which will allow them to begin work until the S
Card arrives.

Social Security Office
106 Corporate Boulevard
Lafayette, LA 70508

Phone Number: (888) 4791
Website: https://www.ssa.gov/

Hours of Operation:

Monday 9:00AM 4:00PM
Tuesday 9:00AM 4:00PM
Wednesday 9:00AM 12:00PM
Thursday 9:00AM 4:00PM
Friday 9:00AM 4:00PM
Saturday Closed
Sunday Closed

Due to COVID19, you must make an appointment to apply for a SSN the Lafayette Social Secuirty Office. Please call 888-

Social Security Letter Template

for UL Lafayette International Students

Employment Letter Template

Instructions for hiring department:

(Name of F1 student)

Employer's contact information: